

NOVEMBER 2008

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JANUARY 2009

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December 2008

SUN	MON	TUE	WED	THU	FRI	SAT
30	1	2	3	4	5 Contact WSCC with changes to Staff or Board.	6
	WACD Annual Meeting Wenatchee, Washington			WSCC Meeting		
7	8	9	10 Have you vouchered your grants?	11	12	13
14	15 941 Deposit	16	17	18	19	20
21 First day of Winter! 	22	23	24	25 WSCC CLOSED Christmas 	26 WSCC CLOSED	27
28	29	30	31 Form 1: Notice of Election Resolution due to WSCC	1 WSCC CLOSED New Years Day 	2	3

DECEMBER 2008


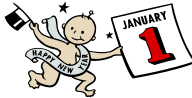

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FEBRUARY 2009

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January 2009

SUN	MON	TUE	WED	THU	FRI	SAT
 <p>28</p> <p>Effective January 1st, the mileage rate is \$.55</p>	<p>29</p>	<p>30</p>	<p>31</p>	<p>1</p> <p>WSCC CLOSED New Years Day</p> 	<p>2</p> <p>Contact WSCC with changes to Staff or Board.</p>	<p>3</p>
<p>4</p>	<p>5</p> <p>Have your Composite Rates changed? If so, send in the updated forms to WSCC.</p>	<p>6</p>	<p>7</p>	<p>8</p>	<p>9</p>	<p>10</p>
<p>11</p>	<p>12</p> <p>Mid-Year Activity Reports DUE to WSCC.</p>	<p>13</p>	<p>14</p> <p>WSCC Special Meeting Lacey, WA</p>	<p>15</p> <p>941 Deposit WSCC Commission Meeting Lacey, WA</p>	<p>16</p> <p>Have you vouchered your grants?</p>	<p>17</p>
<p>18</p>	<p>19</p> <p>Martin Luther King Jr. Day</p> <p>WSCC CLOSED</p>	<p>20</p>	<p>21</p>	<p>22</p>	<p>23</p>	<p>24</p>
<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p> <p>W-2 Reports Due to employees.</p> 	<p>31</p>

**2009 Supervisor Election to be held during
January - March**

JANUARY 2009






MARCH 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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29	30	31				

February 2009

SUN	MON	TUE	WED	THU	FRI	SAT
1 Following Elections, update your Grant Authorized Signature forms that are on file with WSCC.	2	3	4	5 Contact WSCC with changes to Board or Staff	6	7
8	9	10	11	12	13	14 
15	16 WSCC CLOSED 941 Deposit 	17	18 Have you vouchered your grants?	19	20	21
22	23	24 	25	26	27 W-3 & Copy A of W-2 to SSA 1099 to IRS.	28
1	2	3	4	5	6	7

FEBRUARY 2009




APRIL 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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March 2009

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Contact WSCC with changes to Board or Staff	3	4	5	6	7
8 Daylight Saving Time begins 	9	10	11	12	13 Have you vouchered your grants?	14
15	16 941 Deposit	17 	18 WSCC Special Meeting Lacey, WA	19 WSCC Commission Meeting Lacey, WA	20 First day of Spring 	21
22	23	24	25	26	27	28
29	30 	31 Appointed Supervisor Recommendation Due to WSCC. Last day to conduct Supervisor Elections	1 April Fools Day!	2	3	4

MARCH 2009

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MAY 2009

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April 2009

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31 Appointed Supervisor Recommendation Due to WSCC. Last day to conduct Supervisor Elections	1 April Fools Day! 	2 Contact WSCC with changes to Board or Staff	3	4
	6	7	8	9	10 Have you vouchered your grants?	11
12 	13	14	15 941 Deposit TAX DAY	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

Have you updated
your Authorized
Signature Form?

APRIL 2009

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JUNE 2009

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May 2009


SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	1 Contact WSCC with changes to Board or Staff	2
3	4	5	6	7	8	9
10 Mother's Day	11 Have you vouchered your grants?	12	13	14	15 941 Deposit	16
17	18	19 WSCC Special Meeting Silverdale, WA	20 WSCC Planning Meeting Silverdale, WA	21 WSCC Commission Meeting Silverdale, WA	22	23
24	25 WSCC CLOSED MEMORIAL DAY 	26	27	28	29 Annual Financial due to State Auditor (150 days from January 1)	30
31	1	2	3	4	5	6

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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June 2009

SUN	MON	TUE	WED	THU	FRI	SAT
31	1 Contact WSCC with changes to Board or Staff	2	3	4	5	6
7	8	9	10 Have you vouchered your grants?	11	12	13
14	15 941 Deposit	16	17	18	19	20
	WADE Conference - Sleeping Lady, Leavenworth, Washington					
21 Happy Fathers Day! 	22	23	24	25	26	27
						
28	29	30 LAST DAY OF FISCAL YEAR '09	1 First day of Fiscal Year '10	2	3	4
	End of 07-09 biennium - Start 09-11 biennium			Close-outs, Vouchers and Final Activity Reports DUE July 31st		

JUNE 2009


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AUGUST 2009

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July 2009

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	1 First day of Fiscal Year '10 and 09-11 biennium	2 Contact WSCC with changes to Board or staff	3 WSCC CLOSED Independence Day	4 
5	6	7	8	9	10 Have you vouchered your grants?	11
DON'T FORGET... CLOSE-OUTS, VOUCHERS AND FINAL ACTIVITY REPORTS DUE JULY 31ST.						
12	13 Annual Report of Accomplishments DUE September 4th.	14	15 941 Deposit WSCC Special Meeting Republic, WA	16 WSCC Commission Meeting Republic, WA	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31 CLOSE-OUTS, VOUCHERS AND FINAL ACTIVITY REPORTS DUE	1



JULY 2009

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SEPTEMBER 2009

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August 2009

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31 CLOSE-OUTS, VOUCHERS AND FINAL ACTIVITY REPORTS DUE	1
2	3 Contact WSCC with changes to Board or Staff	4	5 Don't FORGET!	6 Annual Report of Accomplishments DUE September 4th.	7	8
9	10 Have you vouchered your grants?	11	12	13	14 941 Deposit	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1 WSCC CLOSED LABOR DAY	2	3	4 Annual Report of Accomplishments DUE	5



AUGUST 2009

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OCTOBER 2009

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September 2009

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1 WSCC CLOSED LABOR DAY	2 Contact WSCC with changes to Board or Staff	3	4	5
6	7	8	9	10 Have you vouchered your grants?	11	12
13	14	15 941 Deposit	16 WSCC Special Meeting N. Bonneville, WA	17 WSCC Commission Meeting N. Bonneville, WA	18	19
20	21	22 First day of Fall! 	23	24	25	26
27	28	29	30	1	2	3



SEPTEMBER 2009




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NOVEMBER 2009

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October 2009

SUN	MON	TUE	WED	THU	FRI	SAT
27 <div>2010 Election Dates to be set in the last quarter of this year.</div>	28	29	30	1 Contact WSCC with changes to Board or Staff	2	3
4	5	6	7	8	9 Have you vouchered your grants?	10
11	12	13 Columbus Day 	14	15 941 Deposit	16 National Boss Day 	17
18	19	20	21	22	23	24
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OCTOBER 2009




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DECEMBER 2009

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November 2009

SUN	MON	TUE	WED	THU	FRI	SAT
1 	2	3	4	5	6	7
8	9	10 Have you vouchered your grants?	11 WSCC CLOSED Veterans Day 	12	13	14
15	16 941 Deposit	17	18	19	20	21
22	23	24	25	26  WSCC CLOSED	27	28
29	30	1	2	3	4	5

NOVEMBER 2009

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JANUARY 2010

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December 2009

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	1 WACD Annual Meeting Spokane, Washington	2	3 WSSC Meeting	4	5
6	7 Contact WSSC with changes to Board or Staff	8	9	10 Have you vouchered your grants?	11	12
13	14	15 941 Deposit	16	17	18	19
20	21 First day of <i>Winter</i>	22	23	24	25 WSSC Closed Christmas 	26
27	28	29	30	31 Form 1: Notice of Election Resolution due to WSSC	1 WSSC Closed 	2

DECEMBER 2009

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FEBRUARY 2010

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January 2010

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31 Form 1: Notice of Election Resolution due to WSCC	1 WSCC CLOSED 	2
3	4 Contact WSCC with changes to Board or Staff	5	6	7	8	9
10	11 Mid-Year Activity Reports DUE to WSCC	12 Have you vouchered your grants?	13	14	15 941 Deposit	16
17	18 Martin Luther King Jr. day WSCC CLOSED	19	20	21	22	23
24	25	26	27	28	29 W-2 Reports Due to employees. 	30
31	1	2	3	4	5	6

2010 Supervisor Election to be held during
January - March